

Logbook

Date	Activity
December 15, 2011	Pattaya graduates and four pilot cities' focal point came to a national kickoff meeting in Jakarta.
January 10, 2011	Visit to meet and discuss on 2011 activities plan, establishment of Working Groups, etc. The coordinating unit of UCLG ASPAC met Kupang Mayor complete with his team, national coach (corresponding junior expert) and APEKSI on 10 th of January 2011.
February 28 - March 2, 2011	Drafting BP Replication Concept Design.
March 8 - 9, 2011	Meeting among members of WG to finalise tthe BP concept design.
April 12 - 15, 2011	Capacity building for members of WG and finalisation of BP Replication Concept Design.
May 11, 2011	National Workshop in Jakarta to build networking among pilot cities, national government, BP original cities, academician, and NGOs.
July 27 - 30, 2011	Study visit to Marikina Philippines.
September 27 - 28, 2011	DELGOSEA Midterm Conference in Batam, Indonesia
September 29, 2011	Monitoring and Evuluation Training in Batam, Indonesia
October 12,	Meeting with Vice Mayor and Head of Working Group to report and



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2011	share the logframe and design transfer concept.
October 25 - 26, 2011	Meeting with Vice Mayor and Head of Working Group, member of working group, the principals from 2 elementary schools and visit the pilot schools.
October 27, 2011	Briefing session for the new Local Coach about DELGOSEA project accompanied with the Head of Working Group.
November 3, 2011	Meeting with junkshops to inform the project and get agreement on waste pick up schedule in schools.
November 7, 2011	Presentation of the monitoring logframe to the Head of Sanitation Department and Environment Agency by the local coach.
November 13, 2011	Meeting with the Environmental Agency to discuss the model of Waste Management SOP.
November 24, 2011	Meeting of National Coordinator with the Vice Mayor and the Head of Kupang Regional Planning Agency about the 2012 budget.
November 25, 2011	Meeting of the National Coordinator with the Working Group members and school directors to share activities progress and prepare the project socialization event in December.
November 23 - 26, 2011	Second visit for monitoring and evaluation by DELGOSEA Indonesia team.
November 28, 2011	Collecting data support and distribution of the logframe to the working group members.
December 13, 2011	Preparing materials of the Eco Saver Project socialization in SDI Nunbaun Sabu, Kupang.



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December 16 - 18, 2011	Visit for monitoring and evaluation by DELGOSEA Indonesia team.
December 17, 2011	<p>Activities of the DELGOSEA Indonesia team in Kupang:</p> <ul style="list-style-type: none"> • Socialization event of the Eco Saver project of at the pilot school, SDI Nunbaun Sabu, Kupang. • Meeting with the Working Group to update the activities progress and share lessons learned of the ongoing activities. • Conducting in–depth interview with the Head of Sanitation Office, the Head of Environment Agency, and the Local Coach. • Field visit to Kupang waste landfill
December 19, 2011	<ul style="list-style-type: none"> • Second socialization at the SDN Nunbaun Sabu. • Bi-weekly meeting of national coaches – updating the progress in Kupang.
December 22, 2011	DELGOSEA Indonesia meeting with LGAs and national coaches to review the National Policy Recommendation including discussion on the needs of Kupang City for the policy recommendation and LGAs’ support to the BP replication documentation in Kupang.
December 27, 2011	Collating activities evidence.
January 3, 2012	Replacement of the Head of Sanitation Department took place in Kupang.
March 5, 2012	Meeting with members of the Working Group to identify problems, obstacles, challenges of the BP Replication and how to overcome them.



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March 6, 2012	Meeting with the Vice Mayor of Kupang to discuss the Local Government commitment and support for the Best Practice replication program.
March 7, 2012	Working Group meeting to discuss of the Best Practice replication progress.
April 12, 2012	Proposed the strategy for replication draft to the Mayor.
April 20, 2012	Drafting waste bank book.
April 26, 2012	Working Group meetings with Kupang Education Department to discuss how to conduct the eco day at pilot schools.
May 1, 2012	Drafting of Monitoring Visit Agenda.
May 3, 2012	Meeting with principal of Elementary School SDI Oesapa Kecil, Head of Environmental Office, Head of Waste and Sanitation to prepare the Eco day dissemination (socialization) at Elementary School SDI Oesapa Kecil.
May 4, 2012	Socialization the Eco Saver project at the pilot school, elementary school SDI Oesapa Kecil.
May 21, 2012	Working Group meeting to prepare the eco saver event at three pilot schools.
May 23, 2012	Coordination with principals of the three pilot schools to get information of the school's readiness to conduct the eco saver project and the Eco Day.



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May 24, 2012	Eco Saver launching and Eco Day events at three pilot schools (SDN Nun Baun Sabu, SDI Nun Baun Sabu and SDN Oesapa Kecil).
May 25, 2012	Preliminary Meeting to prepare for monitoring visit.
May 28-31, 2012	Monitoring Visit in Kupang.
May 29, 2012	Meeting with head of Working Group and Local Coach to discuss the Best Practice replication progress. Meeting with the Head of Waste and Sanitation Department to get inputs of the implementation of the Best Practice replication program.
May 30, 2012	Field Visits to three pilot elementary schools ((1) SDN Nun Baun Sabu, (2) SDI Nun Baun Sabu and (3) SDN Oesapa Kecil).



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