

Logbook

Date	Activity
December 30 - 31, 2010	DELGOSEA experts have presented the Best Practice of Phuket to the leaders and departments of Danang City and departments of Danang City.
January 17, 2011	The target group in Danang City has been proposed to the leader of Danang City.
February 24, 2011	The leader of Danang City sent an official letter to IPC asking for supply of concrete guidance in the project activity.
March 9 - 25, 2011	The coach prepared a first draft of the transfer concept for Danang City. Proposal of transfer concept handed to the National Coordinator.
April 8, 2011	Meeting with National Coordinator to discuss the transfer concept and work plan.
April 13, 2011	Meeting between the Deputy Chairman of Danang City with DELGOSEA Project Director and National Coordinator for Vietnam. Meeting between the target group of Danang City, the DELGOSEA Project Director and National Coordinator for Vietnam.
April 15, 2011	Participation in the First National Workshop, hold in Hanoi.
May 4, 2011	Approval of the transfer concept submitted to the representative of the mayor.
June 22, 2011	Request for study tour sent to Phuket (Thailand).
June 29, 2011	Meeting between national Coordinator of Vietnam and the coach for Danang City.



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June 30, 2011	Preparing the curriculum of the training course.
July 5, 2011	The investment promotion center proposes the list of participants for the study visit to Phuket.
July 6, 2011	Receiving the announcement of DELGOSEA project meetings with the city and the Project members.
July 13, 2011	Cancellation of DELGOSEA meetings due to unavailability of Da Nang Vice Chairman.
July 18 - 19, 2011	Meetings among the project team (Mr Lan, Mr Hau, Ms Hang), Da Nang city leader, investment center and the Department of Tourism and Culture to identify the entry point and Task Force Group of DELGOSEA project for Da Nang pilot city.
July 20, 2011	Discussion on ideas and next steps of Da Nang in replicating the Phuket Best Practice on Preserving old town and tourism development.
July 25, 2011	Sending DELGOSEA Vietnam information on the suggested workplan.
July 25 - 30, 2011	Collecting information to prepare a detailed work plan for the next 3 months to submit for approval to Da Nang People Committee.
August 1, 2011	Finalization of expertise needed for the implementation of Da nang Transfer Concept.
August 2, 2011	Preparation of project documents and work plan to submit the Directors of Cultural and Tourism Department.
August 4, 2011	Getting the approval of Cultural and Tourism Department Director and preparation of document to submit the City Vice Mayor for his



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	approval of Da nang project work plan.
August 8, 2011	Waiting for the City Vice Mayor's feedback on the project work plan.
August 15, 2011	Contacting Da Nang city office to check the situation of report and workplan to be approved by the city Mayor.
August 18, 2011	Drafting of needed international expertise for Da Nang.
August 22, 2011	Discussing with DELGOSEA office and the coach about the possibilities of organizing the study visit.
August 24, 2011	Discussion on the preparation for the training courses in Da Nang.
August 25, 2011	Contacting DELGOSEA project office in Hanoi to discuss about the training organisation.
August 26, 2011	Review the policy recommendation for Da Nang city project.
August 29, 2011	Contacting the Investment Promotion Center for transferring project document to the Department of Tourism.
August 31, 2011	Continue to review and provide feedback on the Da Nang policy recommendation draft.
September 7, 2011	Sending letter of the city's willingness to implement project activities under the MOU signed.



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September 9, 2011	Official approval of Danang city about the establishment of the project task force for the 2 nd phase of the project.
September 12, 2011	Confirmation of participation from the Department of Tourism representative in the Midterm conference in Batam.
September 14, 2011	Discussion in the Department of Tourism about the preparation of materials presented in the Midterm conference.
September 16, 2011	Preparing the banner and pictures of Danang project for the market place. Collecting flyers and leaflets about the city.
September 19, 2011	Getting the official permission of Danang People Committee for attending the Conference in Batam.
September 20, 2011	Meeting between two participants of Danang attending the Midterm Conference to prepare for the market place in Batam Conference.
September 22, 2011	Establishment of Danang Task Force to implement the project.
September 27 - 28, 2011	DELGOSEA Midterm conference in Batam, Indonesia.
September 29, 2011	Monitoring and Evaluation Training in Batam, Indonesia.
October 3, 2011	Preparing for the first meeting between DELGOSEA project and Danang Task Force, finalization with DELGOSEA coach and project on the meeting agenda.



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October 6, 2011	Meeting between DELGOSEA project and Task Force, hosted by Department of Tourism and Culture.
October 7, 2011	Meeting with leader of Department of Tourism and Culture, meeting with GIZ project in Danang to discuss about potential linkages.
October 11, 2011	Finalization of Danang Task Force working regulation.
October 13, 2011	Submitting the report to the financial division of the Tourism Department and cost overview for the operation of working group in the 2 nd phase.
October 14, 2011	Submitting the official dispatch to Danang People Committee about workplan of 2nd phase.
October 17, 2011	Submitting the official dispatch to Danang PC to propose for the organization of study visit to Phuket.
October 18, 2011	Meeting with the business sectors to mobilize support for the implementation of pilot Bach Dang touristic site.
October 19, 2011	Completing and finalizing the Task Force working regulation.
October 20, 2011	Submit the training course and workshop plan to Tourism Department Leadership .
October 21, 2011	Cost plan for the workshop and training course.
October 24, 2011	Drafting the workplan of 2 nd phase.



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October 25, 2011	Dispatch sent to Danang People Committee about the change of study visit time to Phuket (Thai Lan).
October 26, 2011	Cost plan for activities of 2 nd phase, based on proposed workplan of Task Force members' units.
October 27, 2011	Planning workshops and training courses' presentations by national lecturers and national experts.
October 31, 2011	Field visit to the pilot site to prepare the invited participant list for departments and businesses along Bach Dang street.
November 1 - 2, 2011	Preparing the meeting invitation for the 2nd meeting of task force members, to be organized on 8/11/2011.
November 3 - 7, 2011	Preparing content and logistics as well as agenda after meeting with experts for the workshop and training course.
November 9, 2011	Submitting the Director Board of Tourism Department the Phuket study visit plan.
November 10, 2011	Completing the Transfer Concept before submitting to the People Committee.
November 11, 2011	Preparing the statement to send to the City People Committee before the approval of Transfer Concept.
November 13 - 17, 2011	Study visit to Phuket city.
November 15, 2011	Preparing the invitation form for the training course and the workshop.



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November 18, 2011	Booking meeting with Hai Chau district People committee to discuss about the workshop plan.
November 19, 2011	Meeting with Hai Chau District People Committee and authorities of two wards Hải Châu 1 and Phuoc Ninh to discuss about the organization of community consultation meeting.
November 20, 2011	Submitting the two workshops organization plan in terms of meeting room, equipments, and other logistics things.
November 21 - 25, 2011	Preparing logistics for two workshops. One being the community workshop and and the other one the capacity building workshop.
November 26, 2011	Submitting Danang city People Committee on Bach Dang Touristic Development and pilot activities plan.
November 28, 2011	Preparation meeting with leaders of two wards' authorities and staff in the morning. Organization of community consultation meeting on the organization of pilot touristic activities in the afternoon.
November 29, 2011	Capacity building training on the implementation of Bach Dang touristic activities.
November 30, 2011	Reviewing the results of the community mobilization workshop and capacity building workshop and reporting the workshops' results to the leaders of Department of Tourism.
December 1, 2011	Budget report for the organization of two workshops to the city.
December 2,	Communicating with Danang People committee for the city permit to



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2011	organize pilot activities.
December 5, 2011	Sharing information with DELGOSEA project on the activity plan.
December 6 - 9, 2011	Preparing the content and documents for the meeting with Danang city People Committee on DELGOSEA project and project recommendations to the city.
December 12, 2-11	Invitation for DELGOSEA project member to attend the meeting between Danang Project task force and Danang People Committee.
December 13, 2011	Meeting between Danang Project task force and Danang People Committee.
December 22, 2011	Updating the Danang project contact person, Ms Nguyen Hong Hanh, Head of Accomodation office, Department of Tourism about the project situation.
December 27, 2011	Third periodical meeting of the project task force on the organization of pilot activities for Bach Dang street line.
December 28, 2011	Two key activities of the pilot phase for the project have been agreed on: 1. a street music festival and 2. the operation of mobile shops.
January 4, 2012	Meeting with the event organization center and the Department of Commerce and Industry to discuss the planned activities.
January 5 - 9, 2012	Preparing the detailed plan for two proposed activities.
January 10, 2012	Review of the revised proposal by the Head of Accommodation Division.



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January 12, 2012	Submitting the explanation paper for two proposed pilot activities by the Accommodation division to the Vice Director of Tourism Department.
January 19 - 30, 2012	Traditional Tet Holiday.
February 7, 2012	Vice Director of Tourism and Culture Department ordered the Accommodation Division to revise the pilot activity proposal, accordingly, only one pilot activity (street music) will be organized.
February 9, 2012	The Accommodation Department revise the Proposal for street music activity to submit to Leadership of Tourism Department.
February 13, 2012	Meeting between Leaders of Tourism Department and representatives of relevant divisions to discuss about continuous steps of the projects.
February 14, 2012	Preparation of reports to the Leaders of Tourism Department.
February 16, 2012	Meeting of DELGOSEA project team and ACVN with the Vice Mayor of Da Nang city. Meeting with Investment Promotion Center to discuss about the preparation for Thai Students' workshop in Danang city.
February 17, 2012	Submitting the proposals for continuous steps of DELGOSEA project in Danang.
February 23, 2012	Survey on Bach Dang street, enumerate number of households, offices and businesses along the street.
February 24, 2012	Regular meeting of project task force in the Department of Tourism, discussing about the pilot activities including street music, and mobile selling shops.



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February 27, 2012	Official announcements to relevant functional departments for consultation on pilot activities.
February 28, 2012	Arrival of Phuket resource persons and Thailand students in Danang for a study workshop and survey in Bach Dang street.
February 29, 2012	Meeting of Thai delegation with Danang Investment Promotion centre Survey along Bach Dang street.
March 1, 2012	Research models of mobile shops to organise pilot activities.
March 3, 2012	Remind relevant stakeholders to send their comments on the pilot activity proposal.
March 5, 2012	Review comments and feedback from relevant functional stakeholders.
March 7, 2012	Field visit to Bach Dang street to recheck proposed activities.
March 9, 2012	Meeting with Experts and students from Thammasat university of Thailand on tourism activities and design of Bach Dang street.
March 12, 2012	Finalize the proposal to submit the City Government.
March 13, 2012	The Task Force met and reviewed all preparation plans of pilot activities.
March 15,	Draft the proposal dispatch to the City Government.



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2012	
March 16, 2012	First organization of pilot street music activities in Bach Dang street.
March 26, 2012	Draft of "Policy Recommendations report" of Danang Project for National Workshop in Hanoi in April 2012.
March 28, 2012	Propose the list of participants from Da Nang to attend National Workshop in Hanoi in April.
March 28, 2012	Send proposal of some key services to be organized in Bach Dang street to some functional agencies.
May 4, 2012	Report about the National DELGOSEA workshop result to the City Task Force.
May 5, 2012	Staff of Culture and Tourism Department exchange with DELGOSEA team about the next mission in Danang.
May 11, 2012	The Department of Culture and Tourism received the announcement of Danang People Committee no 1261/VP-VX dated 09/5/2012 on the pilot activities in the form of mobile shop along Danang street.
May 18, 2012	Department of Tourism and Culture receive Dispatch No 53/CV-HH dated 15/5/2012 of the Association of cities of Vietnam on the mission to Danang and meeting with the Task Force on 05/6/2012.
May 21 – 31, 2012	Translation of mission report of Student delegation from Thailand Thammasat University.
June 1, 2012	Discussing with DELGOSEA project staff about the final monitoring mission in Danang.



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June 4, 2012	Preparing for the meeting on 5/6/2012 (Department of Tourism send invitation to the task force members).
June 5, 2012	Final monitoring meeting in Danang city.
June 8, 2012	Report the meeting result to the leader of Tourism Department.
June 11, 2012	Music event in Bach Dang street, by Han river.
June 16, 2012	Exchange with DELGOSEA project staff about the pilot activities in Han river area.
June 22, 2012	Meeting of Tourism Department staff to draw experience on the organization of first music display in the month and prepare for the organization of second display in the month.
June 25, 2012	Music event in Bach Dang street, by Han river.
June 26, 2012	Receiving the information from DELGOSEA project about the final conference.
June 27, 2012	Report to the Head of Tourism department about the implementation of pilot activities in the month.
July 2, 2012	Receiving official invitation for DELGOSEA final conference in Bangkok Thailand.
July 3, 2012	Report the information and proposal of participant to the Head of Tourism Department and the People Committee.
July 9, 2012	City People Committee decision on the participation of Mr Huynh Minh



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	Nhon at the Final Conference.
July 10, 2012	Being informed of detailed guidelines for the market place at Final conference and start the preparation.
July 13, 2012	Exchange with DELGOSEA project staff about the preparation of the banners for the market place.
July 14, 2012	First monthly street music display in Bach Dang street.
July 16, 2012	Preparing information and pictures for the presentation of Danang project at the market place.
July 18-2-, 2012	Preparation of Danang project implementation report.
July 26, 2012	Sending DELGOSEA project office the report.
July 28, 2012	Second monthly street music display in Bach Dang street.
August 2, 2012	Preparation of document and materials for the market place in Final conference.
August 5, 2012	Vice Director of Tourism Department going to Hanoi for the trip to DELGOSEA final conference in Bangkok.
August 6-8, 2012	DELGOSEA Final Conference in Bangkok, Thailand.
August 11, 2012	Monthly street music display in Bach Dang street.



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August 18, 2012	City Meeting at Danang People Committee and report on the implementation Bach Dang pilot activities.
August 24, 2012	Receiving the official dispatch and letter from DELGOSEA team/ACVN about the project results and ways forward.
August 25, 2012	Monthly street music display in Bach Dang street.



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